



Memorandum

#12-051

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: May 30, 2012

SUBJECT: *FY 2013 Annual Plan to Allocate Direct Costs (PADC)*

In accordance with *WIC Policy AC:03.0 Plan to Allocate Direct Costs (PADC)*, Local Agency submission of the FY 2013 PADC is due to the State Agency by June 15, 2012. An electronic submission is the preferred method and should be sent to gmb@dshs.state.tx.us.

Please include your agency name, LA number and the correct fiscal year in the subject line of the email and on the PADC form. Please follow the same format when submitting amendments.

If you have any questions or require additional information, please contact Ponna Sambasivan, RD, LD, WIC Group Manager, Quality Management Branch, at (888) 963-7111, extension 3798, or (512) 776-3798 or ponna.sambasivan@dshs.state.tx.us.